



Diocese of Houma-Thibodaux

Office of Human Resources & Employee Benefits
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Position Announcement

The Diocese of Houma-Thibodaux is currently seeking a full-time Associate Director for Parish Social Ministry in the Office of Catholic Charities to coordinate and support parish social ministry. The Associate Director will:

- Teach the social justice message of Scripture and Catholic social teaching
- Coordinate legislative advocacy
- Direct the Catholic Campaign for Human Development and Catholic Relief Services
- Serve as liaison with community organizations
- Oversee the Matthew 25 parish based disaster preparedness and response ministry
- Promote Catholic Charities programs within the 41 diocesan parishes and missions

The candidate shall possess:

College degree
Knowledge of Catholic social teaching and a clear commitment to social justice
Experience in parish social ministry, community organizing or teaching
Excellent oral and written communication and presentation skills including an ability to work with social media

The position requires a work schedule of 35 hours per week; Monday-Friday 8:30 am-4:30 pm. Work schedules will fluctuate with scheduled evening and weekend programs. Excellent benefits and generous paid time off included. Salary is commensurate with experience and education.

For consideration, please submit a cover letter, including salary requirements, and a resume to hr@htdiocese.org or it may be dropped off between 9:15 am - 4:30 pm Monday - Friday at the Diocesan Pastoral Center, 2779 Hwy. 311, Schriever.

Applications are now being accepted through August 31, 2017 or until position is filled.