

Fax to: 985-868-7727



REQUEST FOR FUNDS FROM CENTRAL FINANCE

DIOCESAN OFFICE OF FINANCE
Diocese of Houma-Thibodaux
P.O. Box 505
Schriever, La. 70395

Date: _____
From: _____
Address: _____
City: _____ Zip: _____

Kindly forward to us via _____ check or _____ ACH the following (CHECK ONE):

- | | |
|-------------------------------------|---|
| _____ A LOAN to the PARISH | _____ A WITHDRAWAL of PARISH Funds |
| _____ A LOAN to the SCHOOL | _____ A WITHDRAWAL of SCHOOL Funds |
| _____ A LOAN to the CEMETERY | _____ A WITHDRAWAL of CEMETERY Funds |

Please transfer funds **FROM** Central Finance **TO** the Parish/School/Cemetery Operating Account:

1. To meet the following **CURRENT OPERATING EXPENSES**:

- A. _____ \$ _____
- B. _____ \$ _____
- C. _____ \$ _____
- Total: \$ _____

2. To cover the following specifically authorized **CAPITAL IMPROVEMENT(S)**, invoices are enclosed:

- A. _____ \$ _____
- B. _____ \$ _____
- C. _____ \$ _____
- Total: \$ _____

Please transfer funds **FROM** the the Parish/School/Cemetery Operating Account **TO** Central Finance:

- A. _____ \$ _____
- B. _____ \$ _____
- C. _____ \$ _____
- Total: \$ _____

Signed: _____
Pastor/Administrator/Principal

Check Approved: _____
Date: _____